DISTRICT OF UCLUELET MINUTES OF THE HARBOUR AUTHORITY MEETING HELD IN GEORGE FRASER ROOM, 500 MATTERSON DRIVE MAY 17, 2016 AT 7:30 PM

Present: Chair: Mayor St. Jacques

Council: Councillors Oliwa, McEwen, Mole, and Noel Staff: Andrew Yeates, Chief Administrative Officer;

Morgan Dosdall, Recording Secretary

1. CALL TO ORDER:

Mayor St. Jacques called the meeting to order at 7:30 pm

2. ADOPTION OF MINUTES:

2.1 February 16, 2016 Harbour Authority Minutes

HA-023

It was moved by Councillor McEwen and seconded by Councillor Oliwa *THAT the February 16, 2016 Harbour Authority minutes be adopted as presented.*

CARRIED

Business out of the Minutes

Council requested an update on options for grant funding for addition of new lines; CAO provided that Island Coastal Economic Trust remains a possibility as a funder once the project is laid out

3. PUBLIC INPUT AND PRESENTATIONS:

3.1 Presentation of Harbour Services Kevin Cortes, Harbour Contractor

The Harbour Authority received a presentation on the areas of responsibility overseen by the Harbour Contractor, including hours spent on tasks and makeup of the Harbour Contractor's staff team

- Council asked questions pertaining to:
 - Education on water conservation (some done last year)
 - Mr. Cortes' view on the installation of a gate at the Main Street dock (feel it would be received negatively by pedestrians)
 - If the dock in Port Albion was in Mr. Cortes' contract (it is not)
 - Number of summer staff employed (2 fulltime, 1 part-time)
 - How well business is going (fluctuates with US economy and fish availability)
 - Noticing trends in use (feel recreational use will continue to climb)
 - Mr. Cortes' thoughts on adequacy of parking (very busy in July and August, boats and trailers often overflow onto Lyche and Hemlock, would be helpful to find long-term parking options – currently attempt to redirect those with trailers to Seaplane Base)

- Any complaints on change in rates (mainly with change to 6 month reservations)
- Number of sportsfishers (last year had 47 at one time, around 40 companies use the docks)
- o Council thanked Mr. Cortes for his presentation and remarked on the extensive positive feedback they receive on his work

4. CORRESPONDENCE

4.1 Invitation re: Mid Island Zone Meeting on May 27, 2016

HA-024 It was moved by Councillor McEwen and seconded by Councillor Mole

THAT the Harbour Authority approve Councillor Oliwa attending the Mid Island
Zone Meeting on May 27, 2016 on behalf of the Harbour Authority.

CARRIED

5. REPORTS FROM COUNCIL OR STAFF:

5.1 Harbour Advisory Commission - May 4, 2016 Draft Minutes

HA-025 It was moved by Councillor Oliwa and seconded by Councillor Noel

THAT the May 4, 2016 Harbour Advisory Commission minutes be received for information.

CARRIED

5.2 Staff Report on Harbour Advisory Commission Motions for May 4, 2016

HA-026 It was moved by Councillor McEwen and seconded by Councillor Mole

THAT the Staff Report on the May 4, 2016 Harbour Advisory Commission

Motions be received for information.

CARRIED

6. NEW BUSINESS:

None

7. CLOSED SESSION

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT the meeting be closed to the public in order to address items under Section 90(1), subsection (j) of the Community Charter.

CARRIED

Mayor St. Jacques suspended the harbour authority meeting at 8:00 pm.

8. ADJOURNMENT:

Mayor St. Jacques adjourned the closed session and returned to the open meeting at 8:30 pm.

RISE AND REPORT

The Harbour Authority reported out from the closed session

It was moved by Councillor Noel and seconded by Councillor McEwen HA-028 THAT the Harbour Authority approve placing a reserve cap at 4 boats per boat owner.

CARRIED

It was moved by Councillor Oliwa and seconded by Councillor Mole HA-029

THAT the Harbour Authority request staff to bring forward a report on District

actions required to accommodate hydro rate changes.

CARRIED

It was moved by Councillor McEwen and seconded by Councillor Mole HA-030

THAT the Harbour Authority direct staff to create an informational sportsfishing

page on the District website.

CARRIED

Mayor St. Jacques adjourned the harbour authority meeting at 8:34 pm.

CERTIFIED CORRECT: Minutes of the Harbour Authority Meeting held on Tuesday, May 17, 2016 at 7:30 pm in George Fraser Room, 500 Matterson Road, Ucluelet, BC.

Dianne St. Jacques

Mayor

Andrew Yeates

CAO